



FAIRMONT PARENT ASSOCIATION — SAN JUAN CAPISTRANO

1st *Meeting* of the Year

Thursday, September 3, 2026 · 8:30–10:00 AM

Fairmont SJC Campus Kickoff & board introductions

Warrior families, together.

FAIRMONT SJC CAMPUS

Welcome *Home*



Warrior families, together — the year ahead starts here.

TODAY'S MEETING

Kickoff *Agenda*

- | | |
|---|--|
| 1 | Message from Head of School Mrs. Lugo and Team |
| 2 | Changes to the FPA Board |
| 3 | 2026–2027 Board Introductions |
| 4 | FPA Overview — President |
| 5 | Financial Report — Treasurer |
| 6 | Communication — Secretary |
| 7 | Volunteer Rules & Room Parent Selection — Vice President |

WELCOME

Message from the Head of School, *Mrs. Lugo*

A warm welcome from our Head of School, Mrs. Lugo, and the entire Warrior Team.

We're glad you're here to kick off another great year of Warrior family partnership.

MEET THE BOARD

2026–2027 FPA SJC *Board*

PRESIDENT

Crystal Nouraei

sjc-president@fairmontpa.org

VICE PRESIDENT

Mai Cundiff

sjc-vicepresident@fairmontpa.org

TREASURER

Tinus Swanepoel

sjc-treasurer@fairmontpa.org

WAYS & MEANS

Seat Open — Crystal Nouraei & Mai Cundiff filling in

SECRETARY

Seat Open — Tinus Swanepoel filling in

THE BASICS

What Is the Fairmont Parent *Association*?

- A 501(c)(3) non-profit organization that guides fundraising and spending activities.
- Each campus nominates and elects a board.
- The board plans and executes all fundraising and social activities on behalf of the FPA and SJC.
- All events are proposed, discussed, and planned jointly with campus administration.
- The Executive Board meets quarterly with all Fairmont campuses.
- A Handbook of Operating Procedures guides all of our actions; parent meetings are held monthly.

SETTING EXPECTATIONS

What the FPA Is *Not*

- Not a traditional PTA.
- Not involved with day-to-day campus operation or policies.
- The FPA does not have input regarding school faculty or administration.

2026–2027 Programs & *Events*

FALL

- | | |
|-----------|----------------------------|
| 9/8 | Book Fair |
| 9/9 | Special Persons Day |
| 10/9 | Wild West Fall Fest |
| 10/12 | Parent Teacher Conferences |
| 11/23–27 | Thanksgiving Break |
| Dec | Holiday Bow-tique |
| Dec | Staff Holiday Breakfast |
| 12/21–1/8 | Winter Break |

SPRING

- | | |
|------|-------------------------------------|
| 2/8 | Book Fair |
| 2/11 | Open House |
| 2/19 | Baba the Storyteller Assembly |
| 2/26 | One World Festival and Street Faire |
| 3/19 | Hoos'gow Day + Swallows Day |
| 3/26 | Color Run |
| 5/3 | Teacher Appreciation Week begins |
| 5/28 | Last Day of School |

HAPPENING SOON

September *Events*



Sept 8 · Book Fair



Sept 9 · Special Persons Day

LOOK AHEAD

October *Events*



Oct 9 • Wild West Fall Fest

Our biggest fall gathering — games, food, and Warrior spirit for the whole family.

Oct 12 • Parent Teacher Conferences

Financial *Report*

AUGUST ACTUALS VS. BUDGET

Revenue	\$3,583 vs. \$3,000 budget
COGS	\$3,537 vs. \$3,700 budget
Expenses	\$3,174 vs. \$2,000 budget
Net Income	-\$3,129 vs. -\$2,700 budget

Merchandise sales beat budget by \$583. The larger-than-planned loss reflects a \$925 investment in Teacher Appreciation and Back to School welcome events.

SEPTEMBER LOOK-AHEAD (BUDGET)

Revenue	\$6,200 budgeted
COGS	\$3,500 budgeted
Expenses	\$0 budgeted
Net Income	+\$2,700 budgeted

Driven by Spirit Wear sales and the Fall Fundraiser — no event expenses planned this month.

Presented live by Treasurer Tinus Swanepoel. Full detail available anytime — email sjc-treasurer@fairmontpa.org.



Scan to support the
FPA

STAY IN THE LOOP

Everything Lives at *fairmontpa.com*

- 1 Visit fairmontpa.com — the FPA's new home. MySchoolApp is no longer used for FPA volunteer coordination.
- 2 Fill out the Volunteer Interest Form (general help) or the Room Parent Interest Form (per classroom) under Get Involved.
- 3 Check the Events calendar — any event that needs volunteers has its own “Sign up to volunteer” button.
- 4 A board member will follow up about specific committees.

VOLUNTEER SIGN-UP

Event sign-ups now happen right on fairmontpa.com — SignUpGenius is no longer used. Look for the “Sign up to volunteer” button on each event's page. No email reminders go out unless you’ve completed the Volunteer Interest Form.



Scan for the
Volunteer Interest
Form

BEFORE YOU VOLUNTEER

Parent Volunteer Sign-Up & *Expectations*

- Active Live Scan on file — Fairmont covers the DOJ/FBI fees, you only pay the ~\$20–40 rolling fee at the Live Scan site.
- Check in with the front office and wear your Parent Volunteer badge.
- Sign the volunteer reminders form; know the bathroom locations for volunteers.
- No pictures or filming (ISP Safety & Safeguarding Policy).
- Complete the volunteer task and be courteous to school staff and fellow volunteers.

Need the pre-filled Live Scan form, locations, and exact cost? Full walkthrough at fairmontpa.com/volunteer/live-scan.

GET INVOLVED — NEXT WEEK

Book Fair Needs *Volunteers*

- **Tuesday–Friday, September 8–11** — shifts each day, most 30–90 minutes, no experience needed.
- Help with setup, ringing up purchases, and keeping browsing kids on track.
- Sign up for one or more shifts at **fairmontpa.com/volunteer/book-fair** — live counts show which shifts need help most.

ALSO COMING UP

Wild West Fall Fest (Oct 9), Color Run, One World Festival, and more — all sign-ups live at fairmontpa.com.

VOLUNTEER RULES

Room Parent *Selection*

- Qualifications: any Fairmont parent who has not been a room parent in the previous school year. Previous room parents are eligible only if no other parents submitted a Room Parent Interest form.
- If you are chosen, please stay afterwards and meet with Mai Cundiff, Vice President, for next steps.
- Selection follows a lottery process.

ROOM PARENT RESULTS

P2 - **Ms. B.:** Supported by the FPA

P3 - **Mrs. S.:** Supported by the FPA

P3 - **Mrs. R.:** Melissa S.

PK - **Ms. S.:** Supported by the FPA

PK - **Ms. L.:** Amanda T.

JK - **Ms. G.:** Mitra H.

K - **Ms. B.:** Melissa O.

K - **Mrs. A.:** Supported by the FPA

1 - **Ms. C.:** Brandy E.

1 - **Mrs. B.:** Anum M.

1 - **Ms. B.:** June P.

2 - **Ms. H.:** Iris V.

2 - **Ms. B.:** Supported by the FPA

3 - **Mrs. B.:** Nozomi C.

3 - **Ms. D.:** Jolie K.

4 - **Mrs. B.:** Supported by the FPA

4 - **Ms. H.:** Zhao Z.

5 - **Ms. F.:** Channon L.

5 - **Ms. R.:** Lisa C.

Good luck — may the odds be in your favor.

